

**Glenfarg Community Council Business Meeting 7:30pm, Monday 2nd September 2024,
Glenfarg Village Hall.**

Agenda

Welcome

- 1. Apologies**
 - 2. Approval of last Business Meeting Minutes**
 - 3. Police Report**
 - 4. Correspondence and Action Points**
 - 5. Public complaint**
 - 6. Meetings Virtual and Public**
 - 7. Speed Limit topic**
 - 8. Flooding Issues**
 - 9. Village Inn Update**
 - 10. Glenfarg Transport Group**
 - 11. Planning**
 - 12. Finance Report**
 - 13. AOCB**
- Vans parked in village (Issues re legality on public roads)**
- Date of next Business Meeting**

Glenfarg Community Council Business Meeting 7:30pm, Monday 2nd September 2024, Glenfarg Village Hall.

DRAFT MINUTES

Attendees: CCllrs Fraser, Pilmer, Christie, Ponton, Macleod, Smart. PKC Cllrs Watters and Robertson. VHC Chair Macpherson and 12 members of the public.

Welcome by the GCC Chair Fraser.

1. Apologies: PKC Cllrs Cuthbert and Freshwater, CCllr Murray, Police Scotland PC Samson.

2. Approval of last Business Meeting Minutes

CCllrs Fraser and Macleod 09/07/2024.

3. Police Report

In PC Samson's absence CCllr Pilmer advised on the following since the beginning of July:

13 calls and one road traffic offence reported. Traffic statistics: Community officers are aware of complaints about speeding having stopped a driver on the 24th July who has been reported to the COPFS. Police Scotland will make every effort to carry out speed checks across the area during their patrols.

A continued presence is being taken in the area of Balvaird Castle in view of previous vandalism.

Check out the Twitter page of @PSOPerthKin or #KinrossCPT and feel free to follow.

Community Team Activity

We, Police Scotland, often post on our Twitter page @PSOSPerthKin with updates on what we are doing out and about in the local area under #KinrossCPT. Please feel free to follow us!

Kinross CPT would encourage members of the public to sign up to rural watch Scotland (www.ruralwatchscotland.co.uk) and neighbourhood watch Scotland (www.neighbourhoodwatchscotland.co.uk) for updates and alerts on local issues, crime prevention advice etc.

When operationally possible the local Community Policing team shall make a visit to the Village Hall Coffee morning on a Thursday.

4. Correspondence and Action Points

Correspondence

CCllr Pilmer reported the following:

Community Investment Fund Meeting and application was being addressed by CCllr Fraser.

SHARE (NHS) the Scottish Health Register for research is looking for healthy volunteers to be signed up for research. Posters will be made public to circulate details by the end of September via media routes and the GCC/Village Hall notice boards too.

Binn Eco Park Community Turbines Meeting. Following an invite to this meeting it is to be attended by CCllrs Ponton and Pilmer in mid September.

PKC Insurance form for Public Liability and other categories. Completed and sent to PKC by CCllr Pilmer

Scottish Water has issued an updated Traffic Management Plan. CCllr Pilmer outlined the categories as stated and the document can be viewed as an Addendum. Categories referred to are: Private access Road Traffic lights, A Crossing Officer, Anti-skid surface on Church Brae, School Bus access, Signage on the Private access Road to the WTW. Access to properties.

Action Points

Gazebos. Contact details for the Farm owner storing the items were passed to GCC Chair. Visit to farm storage building took place by CCllr Fraser. Further comment in AOCB.

Path in field at the top of Church Brae. CCllr Pilmer passed on the contact details of the landowner to CCllr Fraser

Greenbank Rd. Refer to Item 5. Public complaint

Speed watch campaign media letter. Two further members of the public have declared an interest. Details passed to CCllr Ponton who is the local facilitator.

Village Newsletter. Editor and Reporter Positions advertised on local media, VH and GCC notice boards. One member of the public has been suggested for the Editorial role and this will be discussed between that person and CCllr Ponton.

The Tree Stump. CCllr Fraser reported that the tree stump in the River Farg, adjacent to the Village Pond, has been removed by PKC.

Defibrillator - sourcing replacement Defibrillators batteries. Has now been completed. An additional Defibrillator to be installed at the WTW by Scottish Water.

Wallace Park. The "walk around" to agree areas for grass cutting and areas that are to be left alone has taken place. Thanks to PKC Cllr Watters and CCllr Ponton. Cllr Watters explained further that PKC do have herbaceous plants, mixed wild flowering seeds and trees available for rewilding areas.

Binn Wood offer to GCC. CCllr Pilmer reported that he had written to the original person responsible for the offer but has not had any reply to date. PKC Cllr Robertson was thanked for providing details of a member of the public's contact details (assistance for terms of ownership and maintenance) for a similar venture.

Dog incident. CCllr Pilmer reported that he had published a copy of a Public Leaflet on to the village Facebook page.

5. Public Complaint

Safety and environmental concerns were raised regarding activities relating to Social Housing properties on Greenbank Road. The matter as discussed related to a great concern regarding the use of the properties for an ongoing vehicular business within their boundary grounds. PKC Cllrs referred to Tenancy Agreements and it was agreed that the matter lies wholly with PKC and their Housing department. PKC Cllrs are to raise the safety, environmental and other concerns with PKC Housing. Additionally, the matter of vehicles parked on Public roads was discussed that may or may not have a legal basis to be so parked. Police Scotland's advice is that a vehicle not having a current MOT can be reported to Police Scotland. Any vehicle not Road Taxed can be reported to the DVLA. Any vehicle that may be associated with a status of being abandoned can be reported to PKC who will take the necessary course of action to remove it. One vehicle on Main Street is to be reported to PKC via PKC Cllrs. As a further point of notification Caravans (detached) cannot be left on public roads for long periods of time.

6. Meetings – Virtual and Public

Stronger Communities Network. CCllr Pilmer reported that he had attended a Stronger Communities Network meeting at the end of August and explained the Wellbeing topics that were covered.

Foundation Scotland Live Seminar for Microgrant applications. CCllr Pilmer reported that he had partaken in a virtual event, at the end of August, involving 42 Community Council representatives who were subdivided in to 4 groups and led through a series of presentations covering best practice for Microgrant Applications. The aim is to achieve consistency across Scotland.

Kinross-shire Meeting. CCllr Smart reported that they had attended a Kinross-shire meeting that covered: Eco Wilding Scheme, Sustainable and Active Travel. Speed Limit Plans to have dedicated 20mph within the communities throughout Scotland. A map of the roads that would be affected in Glenfarg was distributed and it was agreed that further calming measures could be appropriate on the Main Street. An extension of a 40mph from Glenfarg to the Beinn Inn was suggested and this was to be fed back to the relevant Transport contact for PKC.

Scottish Water & GCC Liaison Group. CCllr Fraser reported that he has had further discussions and correspondence with Scottish Water. The delivery of a large Plant Unit module via Milnathort has been delayed and no confirmed date is planned as far as the GCC is aware. Traps have been set up at the WTW to facilitate the safe removal of the resident Beavers prior to the WTW upgrade works. The Beavers are to be relocated elsewhere in Scotland. Confirmation of a planned start for the works upgrade to date.

7.Speed Limit topic

Covered under Item 6. Kinross-shire Meeting per CCllr Smart.

8. Flooding Issues

CCllr Christie reported that work conducted revealed that at least 80% drainage efficiency was achieved in the Greenbank Road area. However, because of heavy rainfall recently, it was envisaged that problems may arise. Drain/gully cleaning was raised by PKC Cllr Robertson who emphasised that

he had written to the relevant PKC department requesting action for cleaning once again. It was noted that the grass verge on Main Street southbound was subject to flooding onto the adjacent roadway and that drainpipes located there were in need of cleaning out too. Matter to be passed to PKC via PKC Cllr Robertson. A member of the public claimed that there are 190 drain/gully points in the village.

9. Village Inn update, now to be known as Community Centre Hospitality Development (CCHD)

CCHD represented by a Mr D. Aird and Mr S. Whiting gave an update about matters, and these were: plans for the development now available, the future use of the development for café/bar facilities, the recreational area outside the Village Hall within the grounds is now upgraded and Funding research. The VH Trustees Chair, W. Macpherson, advised that matters are progressing with the CCHD working together to progress the improved facility project and that Funding is the challenge as it stands. Those in attendance at this evening's meeting supported the progress to date.

10. Glenfarg Transport Group

CCllr Smart reported that the travel routes for the 55 changing to the 23 for onward travel to Tillicoultry had now commenced. A number of passengers had partaken the service and that their feedback was well received. It is expected that notice of the service, its reliability and tie up with transport links for Stirling will have a positive plus effect on passenger numbers.

It was noted too that a letter had appeared in The Courier Newspaper that was of a disparaging nature regarding the Community Bus activity. A reply is to be submitted. *Action CTG*

A new CTG booking service for pick ups was discussed particularly for rural bus stops given their dark locations and access points. Some of which may not be disabled friendly access. Further thoughts about this point to take place by the CTG.

11. Planning

CCllr Pilmer reported that a PKC Planning Development interactive meeting invite had been received for September and that a representative was asked to attend from the GCC. *Action CCllr Pilmer*

Planning matters from CCllr Christie reported as follows:

Reference	Date	Applicant	Details	Action / Decision
24/01029/LAW	02/07/2024	Reid & Davidson	Alterations to dwellinghouse at Rathlaw, Main Street, Glenfarg	Withdrawn
24/01007/FLL	24/06/2024	Heser	Alterations and extension to dwellinghouse at 9 Lomond Bank, Glenfarg	Awaiting Decision
24/00963/FLL	21/06/2024	Doig	Formation of 4 holiday accommodation units on Land 180 Metres North Of Forresters Seat Glenfarg	Awaiting Decision
24/00950/LAW	28/06/2024	Morton	Installation of solar panels at Glenfarg Village Hall, Greenbank Road, Glenfarg	Approved
24/00717/FLL	09/05/2024	Hamill/Rath	Instalation of 2 Air Source Heat Pumps at Pezulu, Newfargie, Glenfarg	Approved
24/00215/FLL	08/03/2024	Ferry	Erection of dwellinghouse and outbuilding on land 40 Metres North Of The Slate House Newfargie Glenfarg Perth PH2 9QT	Approved
24/01166/LAW	21/08/2024		Short term let unit on land 190 Metres South East Of Newtoft Farm Path Of Condie Perth PH2 9DP	Awaiting Decision
24/00606/FLL	14/05/2024	Oliver	Alterations and change of use to incidental residential outbuilding to allow occasional group workshops Newtoft Farm Path Of Condie Perth PH2 9DP	Approved

12. Finance Report

CCllr Pilmer reported that the Treasurer's Finance Report up and to 02/09/24 was not available for tonight's meeting. A Microgrant for the start up fund concerning the Soup Kitchen (Warm Spaces event) was received and supported. A further request for a Microgrant form was asked for by the Freewheelers group. *Action CCllr Pilmer*

Binn Eco Wind Farm A discussion took place about where is the Fund money and how do we obtain it? CCllrs Ponton and Pilmer are to attend a meeting in mid-September and will give a report at the next GCC Business meeting. *Action CCllrs Ponton and Pilmer*

13. AOCB

Gazebos. Presently the Gazebo is stored in an outbuilding at a local farm. CCllr Fraser has visited to see the item and suggested a number of points. Arrange to have the item removed or arrange to have the item erected to determine its actual condition and decide what to do with it finally as in offer it for sale or to a community group in the village. The outcome is that a visit to arrange an inspection is to take place as we have a time extension by the farm owners allowing for the item to remain where it is presently. *Action GCC*.

Village Newsletter. CCllr Christie reported that the Glenfarg Newsletter's position of Editor remains unfilled. Although as mentioned earlier under Action Points the position may have an applicant. It is an essential matter of urgency for the post to be filled therefore, the post is to be readvertised along with an additional further request for reporters. *Action CCllr Pilmer* via Social Media. The matter of advertisers and their bona fide payments for four issues (annually) was tabled. It was agreed that four

issues should extend into 2025. It was viewed with regret that the most recent quarterly issue had failed to be published. An impending issue is due out shortly in September.

Arngask Farm. A member of the public gave an update regarding the business for Arngask Farm relating to a vision for the future.

Vans parked in village (issues re legality on public roads). As stated previously. Any vehicle without a current MOT can be reported to the Police. Any vehicle not Road Taxed can be reported to the DVLA. Any vehicle that may be associated with a status of being abandoned can be reported to PKC who will take the necessary course of action to remove it. One vehicle on Main Street is to be reported to PKC via PKC Cllrs.

Meeting closed at: 9:30pm

Date of next Business meeting:

Monday 4th November 2024

Date of Annual General Meeting

Monday 25th October

Proposer: Cllr Christie 15/09/2024

Seconder: Cllr Macleod 15/09/2024

Addendums

SW & GCC Liaison group information and Traffic Plan

Glenfarg Community Council Water Treatment Works Major Project- Liaison Group Key Matters from meeting 27/06/24

Introduction

The liaison group was formed to allow the community council to regularly meet with the management of the SW major project team and receive updates on the progress of the project and also to raise awareness of concerns being expressed by the community.

Key Matters Discussed

- 1 The prefabricated plantroom delivery related to the 'air curtain' project continues to drift. SW will advertise the delivery process when a firm date has been decided.
- 2 The route from the top of Church Brae to the Candy turn off will be affected by BT improvement works which are expected to run for 8-10 weeks whilst they 'duct' a new line into the ground instead of the current line which sits above the ground. SW may take the opportunity to improve the verges at the same time to minimise disruption.
- 3 Condition surveys of property along the route of the site traffic will be carried out by an independent surveyor, Galbraiths'. SW will contact the affected home owners to offer this facility during October.
- 4 Final sign off procedures internal to SW are ongoing and will limit any expenditure until fully approved.
- 5 SW believe the planning sign off may go back to the PKC planning committee for final sign off to ensure the various conditions have been satisfied.
- 6 The relocation permit for the Beavers has been received. A suitable location for the relocation in the Cairngorms has been identified. All work on this matter will be carried out under licence.
- 7 The Council approved contractor who provides school crossing attendants is looking at recruiting an individual for two 1 hour periods (morning and afternoon). Local residents who are interested can contact SW.
- 8 SW are installing a defibrillator at the site entrance so this will be accessible to the public.
- 9 The start date for the main works looks likely to be in the spring of 2025 with some enabling works being carried prior to that. The works should be completed by the summer of 2028.
- 10 Next meeting end of December 24, date to be advised.

CONSTRUCTION TRAFFIC MANAGEMENT PLAN

CONDITION 5 CONSULTATION REPORT

Application Site: GLENFARG WTW, PH2 9QL
Application Ref: 23/01353/FLL
Date: 23/07/2024

1.0 BACKGROUND

Scottish Water is seeking to upgrade Glenfarg Water Treatment Works (WTW) to improve drinking water quality and increase resilience within the catchment. Planning consent was received for the upgrading work in April 2024 following consideration by the Planning and Placemaking Committee of 13 March. At the request of the committee the consent includes within condition 5 a requirement to further consult Glenfarg Community Council (GCC) on the updated Construction Traffic Management Plan (CTMP) and report back discussions held.

Condition 5 states:

“Prior to the commencement of the development hereby approved, an updated Construction Traffic Management Scheme (TMS) shall be submitted to and approved by the Council as Planning Authority, in consultation with the Roads Authority (Structures). The updated TMS shall include the following (confirming the location, specification and timescale for installation of each measure):

- (a) Speed Reduction Measures;*
- (b) Road Traffic Signage, including solar signage;*
- (c) Bailey Bridge to be constructed over Glendy Mill Bridge Category C Listed Structure;*
- (d) Anti-skid surfacing;*
- (e) Improvements to Lay-by Development for Escort Vehicles & HGVs;*
- (f) Parking restrictions;*
- (g) Vegetation Clearance;*
- (h) Verge Improvements;*
- (i) Crossing Officer for the junction of Greenbank Road/Ladeside/Duncreevie Road/Church Brae (operational duration, daily times and operational location); and*
- (j) the provision and installation of traffic counters at the applicant's expense at locations to be agreed prior to the commencement of construction.*
- (k) Report on consultation undertaken on all aspects of this updates TMS with local elected members Glenfarg Community Council.***

The measures shall be implemented prior to the dates agreed and approved in writing by the Planning Authority, in consultation with the Roads Authority.

The TMS as approved shall be strictly adhered to during the entire site construction programme.”

2.0 COMMUNITY COUNCIL EVENT

The CTMP evolved through discussion with the local community as the planning application progressed and has been further modified following receipt of the decision notice to meet the requirements of Condition 5. The updated CTMP was shared with the Glenfarg Community Council on 6th June. The Chair of the Glenfarg Community Council is also a member of our Glenfarg Community Liaison Group, and the Secretary is also included as part of our

neighbour on site meetings. A walkover meeting in the village was held with the GCC Chair on 27 June 2024 and the updated CTMP was presented it to the full community council on 1st July 2024. Additionally, further meetings with residents local to Glenfarg WTW were also held on 5th and 6th June.

3.0 FEEDBACK & RESPONSE

Having reviewed the updated CTMP the GCC Chair shared some queries on 11th June as follows:

1. *Am I correct in saying the Bailey Bridge has been removed from the temporary works?*
2. *The mention of 'adequate parking in Duncrievie Road and Greenbank Road' is incorrect. Both these roads are already over parked on a regular basis. Also the fact that local residents will have to walk up a steep hill to access their homes is going to cause a problem particularly if they have items to carry. I would like to discuss the detail of this a bit more to understand the timings of the parking restrictions.*
3. *We have a school bus which picks up children at the entrance of Candy Farm twice a day. We will require a slot in the traffic movement to accommodate this please.*
4. *There are a number of pedestrians and horse riders that use the single track road close to the WTW at the area of the rock face where there is a blind bend. The risk of an accident is quite high. Could you consider some form of active signage that allows non-construction traffic to alert oncoming vehicles that they are on the road?*
5. *I'm still concerned about the management of the LGV's as these are not escorted or under close scrutiny. Can speed monitoring equipment be installed to provide full time control measures.*
6. *I didn't pick up any detail of the site gate house and whether this is still under consideration in terms of its location.*

At the walkover meeting on 27th June there was discussion around wider community benefits and in relation to the CTMP the following points were discussed:

- Proposed anti skid on Church Brae and the extent of any proposed application. The CTMP has been updated to detail this info;
- Crossing officer plans in relation to timings and location. The CTMP has been updated to detail this info
- Day time traffic and parking restrictions as/when required over 4 years. It was noted that it is difficult to provide this detail at this stage and this will be updated as the project advances however there will be no blanket restriction on parking.
- HGV movements and how they will be controlled with all of the relevant detail provided within the CTMP
- Corner at Ladeside/Main St is tight which is correct and will require the assistance of the escort vehicles for HGV's to make this turn.
- Active speed Sign – it is noted that there are active speed signs within the village already. There are no plans to add any further.
- Lay-by extension was discussed and the CTMP has been updated to add detail.

At the Community Council meeting on 1st July the up to date version of the CTMP was tabled for discussion and further comments were received from the GCC Chair on 10 July 2024. Those specific to the CTMP requested more detail on:

- *Delivery times to be avoided;*
- *Passing place final details and traffic/pedestrian management control measures;*
- *Crossing officer times;*
- *Parking restriction clarification in terms of realistic timings; and*
- *Anti skid surface details.*

Additionally, the local residents raised the following issues in relation to the CTMP at their onsite meetings:

5th June

- Traffic lights on the narrow section of the private road at the rock head were discussed. This was taken on board positively by residents if we investigated how someone on horseback could activate the lights.

6th June

- Removal of the rockhead at the narrow section of road was discussed.
- Timings for residents to be able to access their properties during the day were discussed alongside the necessity for the school busses not to be impeded.
- The idea of a system to alert road users / pedestrians / horse riders to an HGV on the road was rejected. Residents felt that this would give HGV drivers carte blanche to speed though.

4.0 RESPONSE

The updated CTMP has been updated further to reflect the comments made as follows:

Glendy Bridge

The proposed Bailey bridge over Glendy Bridge was removed from scope following investigation into the loading capacity of the bridge. This was initiated by a resident providing information that work had been done a number of years ago to the bridge deck. The technical report (Annex A) found that *“The general structural capacity of the reinforced concrete bridge deck is sufficient to cater for the general construction design vehicles considered”*.

Crossing Officer

We have been liaising with Tayside Contracts regarding the deployment of a crossing attendant at the junction of Greenbank Road/Ladeside/Duncrievie Road/Church Brae during school drop off and pick up times. A representative of Tayside Contracts visited the site and raised an issue with parked cars and the associated hazard that these pose to safe road crossing. Their recommendation is that parking restrictions around the junction are required to create a suitable safe space for a crossing officer to be deployed. Further discussion is required to ensure that the best solution for all involved is in place. The CTMP has been updated to note the working hours of the crossing officer.

Parking in Glenfarg Village

The adequacy of parking in the village will be discussed further with Glenfarg Community Council once more detail on the timing of construction work is available. The parking restriction will be limited in length and restricted to the timings of abnormal load deliveries or bulk haulage and is detailed within the CTMP.

School Bus

The CTMP includes restrictions on HGVs to avoid school traffic hours which will avoid conflict with the school bus. However, it will not be a blanket ban and a control officer will be engaged to mitigate any risk during these hours. Deliveries will be requested to avoid school start up and close down times however this may not always be possible or feasible. Access and egress for the school bus will always be accommodated with the escort vehicles in place to manage this risk.

Anti Skid Design

The extent of anti skid is detailed within the revised CTMP as well as an indicative material type. The actual finished product may change depending on supplier.

Passing Place Design

Details of the proposed passing places are now detailed in the CTMP.

Active Signage on Private Access

Scottish Water discussed the provision of active signage with a push button for horse riders with the local residents and some were not in favour of this. As any traffic management measures we put in place for the private road will only be done with the agreement of the customers the suggested alert system has not been included. However, traffic lights will be provided on the private section of road (with poor sighting distance) with due consideration for all road users including horse riders. CTMP updated to include.

Management of LGVs

There will be no speed monitoring equipment but speed bumps are being installed to ensure speed compliance.

Site Gate House

The gate house will sit next to the existing cattle grid next to the works. This cattle grid will be removed and surfaced through with the adjacent field fenced with a stockproof fence.

Access to Properties

Access for residents will be maintained. In the event of any restrictions all residents will be notified in advance with mitigation measures provided

Removal of Rockhead

This was investigated but was found to be too costly and is not on land in control of Scottish Water. Rockhead will not be removed, however a new passing place will be installed close to this rock outcrop.

5.0 CONCLUSION

This information has been provided to meet the requirements of condition 5 and the CTMP has been updated accordingly.