

Glenfarg Community Council Business Meeting 7:30pm, Monday 6th November 2023, Glenfarg Village Hall.

Agenda

Welcome

- 1. Apologies**
- 2. Approval of last Business Meeting Minutes**
- 3. Police Report**
- 4. Sub Committee Confirmation of post holders**
- 5. Action Points**
- 6. Meetings Virtual and Public**
- 7. Flooding Issues**
- 8. Windfarm discussion**
- 9. Village Inn Update**
- 10. Glenfarg Transport Group**
- 11. Planning**
- 12. Finance Report**
- 13. AOCB**

Date of next Business Meeting

Glenfarg Community Council Business Meeting 7:30pm, Monday 6th November 2023, Glenfarg Village Hall.

Attendees: CCllrs Fraser, Pilmer, Christie, Murray, Ponton, MacLeod, PKC Cllrs Cuthbert, Watters, Police Scotland Community PC Samson and 8 members of the public.

1. Apologies: CCllr Smart and PKC Cllr Cuthbert

2. Approval of last Business Meeting Minutes

CCllrs Murray and Macleod prior approval

3. Police Report

PC Samson attended and advised on the following:

42 calls and one crime reported. Traffic statistics Community officers are aware of the regular areas related to complaints about speeding in Glenfarg. These have been added to our Speeding Matrix and we will make efforts to carry out speed checks across the area during our patrols. In the last month local officers from Kinross have been carrying out speed checks in the areas of Glenfarg, Milnathort, Crook of Devon and Powmill.

Check out the Twitter page of @PSOPerthKin or #KinrossCPT and feel free to follow us.

Community Speedwatch – CCllr Pilmer stated that he had contacted Milnathort CC and shall do again and report back to the GCC. *Action CCllr Pilmer*

4. Sub Committees

Following and outstanding Business action from the AGM of the 28th October 2023 the appointments for the post of Vice Chair and SC are as follows:

Vice Chair – CCllr Christie

Planning, Newsletter – CCllr Christie

Finance – CCllr Murray

Transport - CCllr Smart

Communication & Media, Data Controller, Emergency Plan, Lochelbank Wind Farm Panel, Minute Secretary – CCllr Pilmer

Wind Farm (others) CCllr Ponton

CCllr Macleod deputises for others in their absence or assists with tasks.

5. Action Points *

Bilge pump – Continuing and in relation to the topic of Flooding in Item 7.

Sign in Wallace Park – removed.

Binn Community turbine – Item 8.

6. Meetings – Virtual and Public

Virtual - Nil

Public

Scottish Water - Water Treatment Works project. Councillor Fraser reported that he and Councillor Christie had held a meeting with representatives from the joint Scottish Water and Efficient Service Delivery Team (ESD) project. The meeting was amicable and the GCC position of the *intended works should not be happening in this community* was discussed. Matters relating to the planning application as a whole and the topic of Impact Statements relating to Traffic and Ecology were discussed. The meeting ended with an agreement to listen to the points of views from both parties and a further meeting will take place later in November. It was stated further that in excess of 90 Objections were recorded against the planning application and that a Reporter from the Courier Newspaper is to attend the Coffee Lounge, Glenfarg Village Hall on Thursday morning 9th October to speak to members of the public (this particular public discussion was posted on to the Glenfarg Social media outlets).

A member of the public spoke about the overall negative points about the intended Works project as a whole and the physical impacts to properties and personal wellbeing. The viewed disruption to the village life and the area to be affected was discussed by a member of the public who had drafted Traffic Impact and Ecology Impact Statement assessments. Both documents will be presented to interested parties. It was felt that a lack of preparedness existed with Scottish Water and ESD in relation to the feedback from the Community.

A member of the public stated that he has had meetings with Scottish Water and ESD and as a result will have another meeting on Friday 17th November to discuss matters relating to his property's location and wellbeing.

PKC Councillor Watters stated that a decision on the Planning Application is a *good few months* away yet and shall require to be considered very carefully. It was noted too that the consensus of the CC meeting's attendees is that the overall Works project requires to be located where the storage of water will be best served for East Fife's area with the location based centrally in the Glenrothes, Fife. In summary the Water Treatment Works project discussions are to continue, Action Councillors Fraser, Christie and in association with one member of the public.

Note. Further notification received from Scottish water regarding a reviewed Traffic Plan - refer to an Adendum

Big Conversation. Councillor Fraser stated that a report from the PKC's Robert Wills, Planning Officer had been submitted on line (Big Place Conversation – Perth & Kinross Council Citizen Space – Citizen Space (pkc.gov.uk)) and was available for discussion. Councillor Fraser reported further that the matter related to an overall Local development Plan 3 (LDP3) for our area and discussed matters relating to what the area could/should look like in many, many years to come. The BC document covers further matters relating to Mobility strategy for 2027 and beyond. PKC Councillor Watters stated that the topic was very much community focussed and does rely on input from communities that could shape the future for their area in terms of builds and the encouragement of mobility via greener methods. Further discussions/communications are to take place and another public meeting is expected to be held in the Village Hall and is likely to be discussion led involving Mr Wills of PKC. Further announcements to be made in due time. *Action PKC's Mr Wills and the GCC*

7. Flooding Issues

Councillor Christie and R. Stewart PKC (Flooding) had carried out a walk and visual survey of The Avenue and related areas where water is flooding through gardens, encroaching properties, and affecting the Greenbank's Road, Avenue and Crescent and the Main Street too. It was discussed that drains, gullies, culverts sump or sumps require to be inspected and cleaned with a particular requirement for drains to be inspected by a Camera Survey. A question was raised if the farming owner of the adjacent land to The Avenue had been contacted to raise the matter with him and whether an obligation is required to ensure that all gullies/culverts related to farming land are kept clear as they adjoin The Avenue this preventing/limiting flooding? No answer was apparent. *Action PKC/Councillor Christie* to investigate this point. Bilge pump remains to be purchased. *Action Councillor Christie*

Two members of the public, whose properties are being affected, spoke about the water incursions and steps that they had taken/were taking to prevent flooding damage. Also the properties in

Greenbank Road that had experienced previous flooding and what limitations were in place now. Matters of waste water and overflowing onto the roadways was noted too. PKC Cllr Robertson spoke about an PKC Flood Prevention/Response Team that can be mobilised to take action on flooding matters and recommended that Glenfarg's flashpoints need to be added into this Team's strategy. *Action Cllr Christie to notify PKC's R.Stewart for two requests namely Camera inspection and Response team*

8. Windfarm discussions

CCllr Ponton reported about a joint meeting with Kinross-shire Community Councils about the Craigend Wind farm at Carnbo. The WF Project company (Galileo) has submitted a notice of Planning Application Notification (Not a full planning request and not due until Spring 2024) and two public meetings are due week commencing the 12th November. CCllr Pilmer has posted notice of the public meetings on to social media. CCllr Ponton added that the joint Community Council Group is to work together to agree a common plan/policy to seek the most appropriate benefits for the communities whilst ensuring that the WF Project company work with a united CC response group.

CCllr Ponton spoke briefly about the Binn Wind Turbine and that money from the fund should be available for the local community. CCllr Murray (Treasurer) was requested to take ownership for claiming community funds.

CCllr Pilmer spoke about the Lochelbank Wind Farm Panel and that an additional member of the public was being sought to join the panel. One person has been in contact and they shall be invited to attend.

CCllr Fraser spoke about the Friends of the Ochils group and their concern that the proposed or future proposals for Wind Farms could be to the detriment of the countryside. Whilst this group is not against Wind Farms overall it was noted that concerns about *countryside industrialisation* were of a concern.

9. Village Inn Update

A working group was formed with members from Village Hall Trustees, Village Inn Committee, and the Community Council some months ago. However, at this juncture the proposals for additional Architectural drawings/information were somewhat diffracted and met with surprise for what reason? The suggestion that there is a state of *no action* and that the matter has now been dragging on for some time was met with complete disdain from those in attendance at the CC business meeting. Two members of the public, who are involved with the topic, reiterated their professionalism to do with the matter, their business plan, the architectural drawings, and discussions that appear to have been set aside. The discussion led on to The Village Hall Trustees Committee and a need for them to work with all parties and resolve this matter for the community. Evidence is abundant in terms of the success of the Pub nights as a profound example of what a Village's community desires. Further discussions noted what the adjoining and former School House was being set up to work as (to be confirmed) and in what way this will benefit the community. It was noted that a Village Hall Trustees Annual General Meeting is to take place week commencing 12th November.

10. Glenfarg Transport Group

CCllr Fraser reported that the GTG is going from strength to strength. GTG have recently received excellent coverage in the public media and that the community bus ownership was being increased with another vehicle arriving shortly with another due in an estimated four weeks. This will allow the GTG to operate a small fleet and Driver recruitment is on the agenda. CCllr Fraser stated further that early in 2024 the CTG plan to operate an Hourly Service to Perth with a flexibility in drop off/collection places. More information to follow at the next Business Meeting. *Action Cllrs Fraser and Smart.*

11. Planning

CCllr Christie reported on the following

Date	Applicant	Details	Action / Decision
30/05/2023	Baillie	Demolition of C Listed building at Grieves House, Colliston Farm, Drunzie	Withdrawn
08/09/2023	Girling	Extension to dwellinghouse at Muirfield, Glenfarg	Approved
12/09/2023	MacFadyen	Extension to dwellinghouse at Davaar, Main Street, Glenfarg	Awaiting Decision
10/07/2023	Horne	Alterations and extension to Duncrevie Cottage, Duncrevie, PH2 9PD	Withdrawn
17/07/2023	Horne	Alterations and extension to Duncrevie Cottage, Duncrevie, PH2 9PD	Withdrawn
15/06/2023	Cheape	Alterations and extension to dwellinghouse at Foresters Seat, Glenfarg	Approved
10/07/2023	Verstage	Alterations to dwelling house at Arngask Home Farm, Glenfarg, PH2 9QA	Approved
31/07/2023	Verstage	Alterations to dwelling house at Arngask Home Farm, Glenfarg, PH2 9QA	Approved
25/10/2023	Horne	Alterations and extension to Duncrevie Cottage, Duncrevie, PH2 9PD	Awaiting Decision
25/10/2023		Alterations and extension to Duncrevie Cottage, Duncrevie, PH2 9PD	Awaiting Decision
25/10/2023		Internal alterations to Duncrevie Cottage, Duncrevie, PH2 9PD	Awaiting Decision
28/08/2023	Ainscough	Erection of dwellinghouse, change of use and alterations to steading to form ancillary accommodation and associated works at Land at Auchengownie, Glenfarg	Approved

As mentioned previously under Windfarms there is a Planning Application Notification for the Craigend Wind Farm at Carnbo.

12. Finance Report

Treasurers Report 06/11/23: Action points (completed from previous report/meeting): - Yearly Reports, checked by Chair and Secretary- still need to get the accounts verified. Questions put forward by Secretary to PKC. (Answers below).

Spoken to Malcolm at Foundation Scotland about filling in form A377541 to top up Micro-Grant funds, also about taking the Binn arrangement money to add an additional Micro-Grant fund available to applicants, yet to hear back. - Sent accounts to Foundation Scotland for the top up of the Lochelbank fund. - Filling in form for micro-grant top up. (form with me this evening) Action points to be completed going forward: - Receipts for Micro Grants, need to approach each micro-grant granted for proof of expenditure. (Still to be continued). - Submit Reports to PKC to top up funds in GCC account. Current balance £3.57, currently cannot pay for hall usage. Isla Craig is aware. - Meeting with Chair and Secretary to look at accounts going forward, distribution of money etc.

Account Movement 1st September 2023- 06 November 2023:

Treasurer Account: Balance 06/11/23: £3.57 Money In: £0.00 Money Out: £38.40

Newsletter Account: Balance 06/11/23: £4649.74 Money In: £187.22 Money Out: £661

GCC Treasurer Account Statement: GCC Newsletter Account Statement:

NOTE: The Finance report as a pdf Document is affixed as an Addendum

Finance questions were asked of PKC's Community Team and the answer/responses are as follows:

Firstly, the GCC has a new Treasurer who has simplified the Account information and the style/framework of the year's activities.

1. Question, is this acceptable to PKC or must CC's use the original PKC format?

PKC Providing all the information we are looking for in our suggested template, any style that you wish to use is acceptable.

Question, do the Accounts still require to be signed off by an Accountant/noted finance person if the finances do not involve a turnover more than £10,000? Our Treasurer is of the opinion that because the turnover is not over this threshold then the Account information can be authorised by the Chair, Secretary and Treasurer. Any advice is most welcome.

PKC Yes, they must be examined by a suitable independent person unconnected with the fund. This can be anyone in the community that is happy to do so. The signatories required are that of the independent examiner, Chair and Treasurer. The Secretary is not required to sign the accounts. If a balance of over £10,000 is held, they must be sent to a qualified accountant.

2. Question, is there any thought from PKC to increase the CC grant of £700 and if so, by how much?

PKC Consideration was given to increasing the top-up level of £700 administrative grant. After an exercise on looking at levels of top-up administrative grant provided by PKC to community councils over the last 3 years, the average top-up provided to community councils was within the £300 bracket with the full £700 only ever being issued 6 times over that 3-year period. This shall be reviewed again in 3 years' time when the next review of the Scheme of Establishment will take place but will be monitored.

3. Question, what are the conditions for the expenditure of the £700 in as much what can a CC spend it on/not spend it on?

PKC This information is contained in the Financial Guidance for Community Councils – copy attached to this e-mail.

4. Question, we have our basic income from our Newsletter and its advertisements therefore, can we use that to fund some of our outgoing operational expenditure that the £700 is not stretching to cover (for example we have spent the £700 and we have a few Hall invoices to pay and await the next PKC cash injection)?

PKC The administrative grant provided to community councils is for the running of the community council business. Community councils can apply for funding or grants for other items or events they wish to hold. Information on funding available can be found at Community grants - Perth & Kinross Council (pkc.gov.uk) and I would suggest the community council subscribe to the monthly funding alert on this page

13. AOCB

Remembrance Sunday and Memorial Service 12th November. CCllr Fraser stated that the service in the church will commence at 3:00pm followed by the Wreath laying at the Village's War Memorial. The Memorial wreath was purchased and CCllr Murray has volunteered to lay the wreath this year. CCllr Fraser and a member of the public confirmed that this service in the Church will be one of the last if not the last service due to the Church closing and for it to be sold publicly. Services will continue locally at Milnathort.

Overgrown path. A member of the public raised concern about the path adjacent to the roadway leading from Calford Brae to the Village's Main Street in that it has become over grown with vegetation and is almost non-existent. Photos to be taken and sent to PKC Cllr Robertson. *Action CCllr Pilmer*

Cllr Fraser added that any volunteers to join the Glenfarg & Duncreevie in Bloom Group would be most welcome and could assist in cutting down vegetation that may be affecting the path. A request to be placed in the Newsletter for additional people to volunteer.

Glenfarg Hotel. A member of the public raised the matter of the Closing of the Glenfarg Hotel and that the Hotel has been closed for eight years as of the end of this month. A question was asked *who owns the Hotel now and what is happening to it?* Cllr Ponton is aware of the owner and shall raise the question with the appropriate person. *Action Cllr Ponton*

Meeting closed at: 9:30pm

**Date of next meeting:
Monday 8th January 2024**

**Proposer: Cllr Fraser 14/11/23
Seconder: Cllr Murray 14/11/23**

Addendums

- 1. Treasurers' Report as attached in PDF Format**
- 2. Scottish Water and ESD Project Team have submitted a Traffic Management Plan Revised to Perth Planning, PKC. The two Documents are available to view on the Glenfarg Village Website in the Community Council section under the Planning topic. The documents can be accessed by visiting the Glenfarg.org website and link via <http://www.glenfarg.org/cc/ccplanning.html>. This topic is due to be discussed by the Community Council, Scottish Water and ESD liaison group week commencing the 20th November 2023.**

Treasurers Report 06/11/23:

Action points (completed from previous report/meeting):

- Yearly Reports, checked by Chair and Secretary- still need to get them verified, yet to approach someone (anyone got any ideas?)
- Answers to questions put forward by Secretary to PKC. (Answers below).
- Spoken to Malcolm at Foundation Scotland about filling in form A377541 to top up Micro-Grant funds, also about taking the Binn arrangement money to add an additional Micro-Grant fund available to applicants, yet to hear back.
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GCC Treasurer Account Statement:

TREASURERS ACCOUNT

01 September 2023 to 30 September 2023

Money In	£0.00	Balance on 01 September 2023	£41.97
Money Out	£38.40	Balance on 30 September 2023	£3.57

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
25 Sep 23	MR SEAN M MURRAY 600000001208167273	FPO		38.40	3.57

TREASURERS ACCOUNT

01 October 2023 to 23 October 2023

Money In	£0.00
Money Out	£0.00

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
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You have no transactions to display for this period.

GCC Newsletter Account Statement:

TREASURERS ACCOUNT

01 September 2023 to 30 September 2023

Money In	£70.00	Balance on 01 September 2023	£5,123.52
Money Out	£661.00	Balance on 30 September 2023	£4,532.52

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
12 Sep 23	MRS J M WATSON 600000001200935286	FPO		130.00	4,993.52
12 Sep 23	MOBILE CHEQUE GLENFARG TRANSPORT	DEP	70.00		5,063.52
13 Sep 23	GEOFF CHRISTIE 500000001201879237	FPO		231.00	4,832.52
20 Sep 23	GLENFARG & DUNCREI 400000001210459537 MICRO-	FPO		300.00	4,532.52

TREASURERS ACCOUNT

01 October 2023 to 23 October 2023

Money In	£117.22	Balance on 01 October 2023	£4,532.52
Money Out	£0.00	Balance on 23 October 2023	£4,649.74

Your Transactions

Date	Description	Type	Money In (£)	Money Out (£)	Balance (£)
16 Oct 23	500058	DEP	117.22		4,649.74

Answers to questions put forward to PKC:

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